

American Institute in Taiwan is pleased to offer "Workshop Materials to Enrich Your TEFL Lessons," a series of workshops from which participants can explore practical time and energy saving techniques for recycling old, adapting current and utilizing new materials that motivate learners and aid teachers in departing from the course book. Involving students in generating materials and repurposing everyday objects enhances learning and resources ranging from high to low tech are highlighted. Individualized, pair, small and whole group work will be used throughout these workshops to maximize sharing participant ideas and practices as they relate to materials development and creative use. Participants will have opportunities to personally practice and analyze how these strategies and techniques are ultimately adaptable to their teaching context. Two topics are offered concurrently: (1) Personalize Your Course Textbook: Get Students Off the Page! (2) Student Generated Materials: Motivation at Their Finger Tips.

Event: Workshop Materials to Enrich Your TEFL Lessons

Organizer: American Institute in Taiwan in collaboration with Taipei City Government Department of Education

Date: 0900-1700, Fri, May 10, 2019

Venue: American Institute in Taiwan / No. 11, Jinhua Rd., Neihu District, Taipei 台北市內湖區金湖路 11 號

Register by Friday, April 12: (70 seats offered on a first come, first served basis; confirmation email will be sent out on April 16)

https://docs.google.com/forms/d/e/1FAIpQLSechUVJTdPOydsGKB0ZD4_k4IZgJYUcWtYiOM0DzLmiDSMa8Q/viewform?usp=pp_url

Inquiry: Ms. Jenning King 0918-055-345 or KingJN@state.gov

Time	Event	Note
9:00-9:30	Registration	Please leave sufficient time for security check at the entrance.
9:30-9:40	Welcome	
9:40-12:00	Workshop Materials to Enrich Your TEFL Lessons	Participants will be divided into two groups, A and B.
	Group A Personalize Your Course Textbook- Get Students Off the Page	
	Group B Student Generated Materials- Motivation at Their Finger Tips	
12:00-13:30	Lunch	AIT will provide boxed lunch.
13:30-16:00	Workshop Materials to Enrich Your TEFL Lessons	
	Group A Student Generated Materials- Motivation at Their Finger Tips	
	Group B Personalize Your Course Textbook-Get Students Off the Page	
16:00-16:30	Discussion and Q&A	
16:30-17:00	Closing	Certificates will be presented to participants.

SARA DENNE-BOLTON

Professional Experience

English Teacher Training Webinar Designer/Presenter, U.S. Embassy, Islamabad, Pakistan 2017-2018

Collaborated with TESOL colleague on the design and presentation of twenty webinars for English teachers in Pakistan, Afghanistan and India on Classroom Management, Critical Literacy and TEFL Materials. Followed up on webinar assignments through dedicated Facebook page, creating a virtual professional development community.

Online Course Instructor, U.S. Department of State American English Teacher Program, World Learning Spring & Summer 2018

Facilitated online TESOL courses, "Integrating Critical Thinking Skills into the Exploration of Culture in an EFL Setting". Delivered instruction for fifty participants from twenty-one countries. Updated content on the learning management system (LMS). Contacted participants to offer support. Provided weekly summaries. Gave timely feedback to participants' discussions, questions and tasks. Provided reports, grades and recommendations.

English Teacher, Youth Exchange Programs, SIT, Brattleboro, Vermont July & August 2018

Provided English classes for young leaders from Mexico and Iraq on Department of State Youth Exchange Programs administered by World Learning.

English Language Specialist, U.S. Department of State 2000-2017

Received grants to conduct two to four-week English language programs for U.S. embassies Public Affairs Sections in Ethiopia, Austria, Lebanon, Togo (twice), Madagascar (twice), and Vietnam. Programs included trainer training, in-service and pre-service elementary and secondary teacher training, training university faculty, consulting with universities and language centers on development of TESOL programs and train the trainer programs, advising Ministries of Education, universities and teacher training colleges on curriculum development, consulting with universities on the formation and management of English clubs and giving keynote addresses at conferences.

Diplomat, Regional English Language Officer (RELO) Department of State Foreign Service 2010-2017

Principal advisor to U.S. embassies in twenty countries on English language programming to meet public diplomacy goals. Established and maintained host country senior educational and government officials contacts. Recruited and managed American grantees in the English Language Fellow and Specialist programs at universities, Ministries and teacher training institutions. Selected, managed and mentored Fulbright English Teaching Assistants placed at secondary schools. Collaborated with teacher associations and other partners to organize conferences and teacher training events. Represented U.S. government as public speaker, delivered keynote addresses and plenaries at international conferences, gave press interviews. Consulted with universities on the development of TESOL graduate programs. Provided e-learning through webinars and MOOCs for teachers. Managed regional budget and grants. Supervised local embassy staff.

Europe Regional Program Officer, U.S. Department of State, Washington, D.C. 2016-2017

Liaised with RELOs in Ankara, Moscow, Belgrade and Kyiv and Washington, to give support and oversight for English language programming in Europe. Evaluated and selected grant proposals for e-learning courses, MOOCs, American grantees for Specialist and Fellow programs, in-country programs for economically

disadvantaged youth, and innovation projects. Designed and delivered Senegal training for local staff from sixteen U.S. embassies in Africa.

U. S. Embassy, Kathmandu, Nepal 2014-2016 - Portfolio: Bangladesh, Nepal, Sri Lanka and Maldives

U.S. Embassy, Pretoria, South Africa 2011-2013 - Portfolio: Angola, Botswana, Comoros, Congo, Democratic Republic of Congo, Lesotho, Madagascar, Malawi, Mauritius, Mozambique, Namibia, Seychelles, South Africa, Swaziland, Zambia, and Zimbabwe.

English Teacher Training Program Coordinator, World Learning's Capacity Building for Change Project, Yangon, Myanmar February 2010-August 2010

Administered creation and modification of teacher training courses to strengthen civil society. Supervised and developed local and expatriate field staff. Managed field budget. Liaised with donor and partner organizations. Allocated resources to achieve project objectives. Monitored distance education program. Delivered language teacher training and training of trainers training. Fulfilled quarterly program reporting. Collaborated on development and implementation of monitoring and evaluation.

Lecturer, University of Massachusetts Writing Program, Amherst, Massachusetts 2009-2010

Taught college writing, critical thinking and research methods to undergraduate native English speakers. Maintained online learning platform.

Lecturer, ESL Program, University of Massachusetts, Amherst, Massachusetts 2007-2009

Taught Advanced Writing and Grammar, Advanced Composition, Speaking Strategies for Presentations and Discussion, Techniques in Oral Communication, Academic Reading to graduates and undergraduates in various disciplines whose first language was not English.

ESOL Coordinator to Afghanistan Higher Education Project, Center of International Education, University of Massachusetts, Amherst, Massachusetts 2007-2008

Designed and delivered intensive Academic English Purposes (AEP) curriculum for Master's Preparation program in Education for cohort of Afghan teachers, including Reading, Writing, Grammar, Speaking, Listening, Pronunciation, Academic Skills and iBT TOEFL. Ensured quality and timeline of program delivery. Wrote and submitted reports

Language Training Supervisor, World Learning for Business, Vermont 2005-2007

Responsible for academic quality and integrity of corporate language training programs in eight languages including English across the United States. Recruited, oriented, trained and supervised twenty language trainers of varied nationalities. Assessed corporate clients in language proficiency, competency and learning styles. Designed customized blended learning courses based on individual needs assessment. Evaluated and selected classroom and self-study materials. Managed materials budget.

SIT TESOL Certificate Program Assessor, SIT Graduate Institute, Vermont 2005-2010

Ensured academic quality and integrity of courses through regional site visits and observations. Consulted with trainers, course administrators and course participants. Wrote and submitted reports.

VESOL Certificate Course Developer and Teacher Trainer, SIT, Vermont March & April 2005

Adapted TESOL Certificate Course curriculum for AGC Laborer instructors. Trained VESOL Certificate teacher trainers and AGC Laborer instructors. Observed and evaluated practice teaching.

TESOL Certificate Course Teacher Trainer, SIT Graduate Institute, Vermont 2004-2005

Delivered intensive English language teacher training courses. Observed and evaluated practice teaching.

Teacher Trainer, Tibetan Teachers Project, School for International Training, Vermont August 2004

Created and presented workshop on Reflective Teaching for a group of Tibetan teachers on a Columbia University program.

Business English Language Trainer, World Learning for Business, Vermont 2003-2004

Designed and delivered intensive individual English Language training to foreign business personnel. Presented Business Writing workshops to local business personnel.

Senior English Language Fellow, U.S. Department of State, Croatia 2001-2003

Trained Croatian Teaching Association secondary and elementary English teachers. Team-taught seminar on Methodology and Culture for K-12 teachers in Slovakia with EL Fellow colleague. Presented workshop to in-service teachers in Bosnia. Developed and taught courses on Sociolinguistics, English Literature, Creative Writing, English Teaching Methodology and American Culture to undergraduate students at the University of Zadar. Presented at local and conferences.

Lecturer, Seattle Pacific University & Seattle University, Washington 2000-2001

Prepared K-6 in-service teachers to teach English Grammar. Taught Methods and Theory to pre-service teachers.

ESL Instructor, Edmonds, Bellevue and Seattle Central Community Colleges, Refugee Women's Alliance and Refugee Federation Service, Seattle, Washington 1992-2001

Taught English Reading, Writing, Speaking, Listening and Grammar at all levels for Intensive, English for Academic Purposes and Adult Basic Education ESL for immigrants and refugees. Designed and delivered curriculum. Designed and taught Workplace Literacy program.

English Teaching Fellow, U.S. Information Agency, Rwanda 1998-1999

Responsible for ensuring the quality of English language teaching at the newly created School for Modern Languages in fulfilment of the Rwandan government's mandate to make English an official language. First fellow to Rwanda. Created and presented seminars in teaching methodology to National University English teachers. Designed and taught English Language classes for francophone university faculty. Developed and delivered audio-visual program and English language curriculum for francophone pre-university students. Taught English Language classes to pre-university students and university professors. Supervised doctoral students' dissertations.

Education

- MA in Adult Education and Intercultural Communication, Antioch University, Seattle, Washington
- BA in English, Classical Civilization and Art History, Trinity College Dublin, Ireland
- SIT TESOL Certificate Licensed Teacher Trainer and Trainer of Trainers, School for International Training, Brattleboro, Vermont
- TESOL Certificate, Edmonds Community College, Lynnwood, Washington

CURRICULUM VITAE

Lisa Morgan, Ph.D.

EDUCATION

Ph.D., Teaching, Curriculum, Educational Policy, Michigan State University
East Lansing, Michigan, 2005.
MS-Ed TESOL, California State University
Fullerton, California, 1990
B.A. English, Bridgewater State University
Bridgewater, Massachusetts, 1978

PROFESSIONAL and ACADEMIC EXPERIENCE

English Language Specialist, Georgetown University/U.S. State Department, 2016-2018 & 1997-2009

Expert in the field of English language education for 2-6 week U.S. State Department public diplomacy programs designed by U.S. Embassies in the areas of ELT curriculum reform and development, program needs analysis and assessment, train-the trainer programs, in-service and pre-service teacher training for Ministries of Education in K-12, ESP and University settings, and professional conferences. Assignments to Pakistan, Mexico, Iraq, Jordan, Cyprus, Armenia, Ukraine, Kazakhstan (5 times) Turkmenistan, Uzbekistan, Croatia, Rwanda (2 times) Albania, Gaza Strip, and Dominican Republic.

ELT Webinar+ Designer and Presenter, RELO U.S. Embassy, Islamabad, Pakistan, November 2017-June 2018

In collaboration with ELT colleague designed and presented three different webinar series comprised of twenty webinars to English teaching professionals in India, Pakistan and Afghanistan; Managed closed Facebook page and gave webinar assignments to provide feedback loop and accountability. Series titles: "Proven TEFL Classroom Management Practices", "Top Tips for 21st Century Critical Literacy" and "Materials to Enrich Your TEFL Lessons."

TESOL Content Facilitator for TESOL Teacher Exchange to the U.S., FHI-360/U.S. State Department, March 2018

Accompanied two teacher-exchange groups composed of 18 participants from 12 countries to two Midwest cities; Briefed, guided and debriefed participants on educational and cultural program visits; Mentored participants on how to share materials and content when returning home and how to modify and implement pedagogical techniques in local contexts.

TESOL Content Facilitator for English Access Microscholarship Program Administrator Exchange Program to the U.S., FHI-360/U.S. State Department, July 2017

Accompanied exchange program participants from 10 countries on 11-day, two-city program; Debriefed and guided participants on achieving set learning objectives for all visits and reflecting on program activities, with a focus on issues of risk management for student summer/intensive camps; Coordinated with FHI-360, U.S. State Department and other content facilitators to develop an action plan template for exchange program participants and to select and set up digital platform for exchange participants to utilize; Followed up participants' action plan implementation.

Diplomat U.S. State Department, Foreign Service English Language Officer, 2010-2016

Counseled and assisted U.S. missions in determining and developing effective use of English language programs and services to meet Public Diplomacy and U.S. Embassy goals; Established and cultivated professional relationships with U.S. academic institutions, other government agencies and NGOs in areas of policy and program development for English language programs both in Washington and in the field; Conducted contextual analyses, needs assessments and institutional assessments to guide the development of English language strategic plans and programs; Established and maintained contacts with host country education officials and academic institutions involved in delivering English language programs, especially pre-service and in-service training teachers of English; Developed strategic planning, needs analyses, program and monitoring and evaluation; Consulted relevant contacts and embassy personnel regarding English language programs. Awarded the U.S. State Department Superior Honor Award for distinguished service in Iraq.

Aquinas College, Grand Rapids, Michigan, 2001-2009

Director and Assistant Professor of Teaching English to Speakers of Other Languages (TESOL) undergraduate program minor and graduate MAT with K-12 Michigan Department of Education ESL endorsement programs; Taught Introduction to TESOL, TESOL Advanced Methods and Materials, TESOL Assessment and Evaluation, Theories of Bilingual Education and Bilingualism, Second Language Acquisition, TESOL Practicum; Mentor and reader for TESOL MAT theses; Delivered programs online, blended and face-to-face in both on campus and on-site programs.

Fulbright Scholars Program, Minsk State Linguistics University, Minsk, Belarus, 2007

Designed and carried out in-service English faculty development seminars at host institution and other Belarus university faculty in the areas of TEFL/Applied Linguistics; Co-presented a series of TEFL methods seminars at U.S. Embassy American Corners in six cities; Authored two chapters for American Studies textbook for intermediate students majoring in English; Presented at 2007 Belarus American Studies Conference.

Michigan State University, E. Lansing, Michigan, 1997-2002

Taught upper level pre-service secondary education teachers in the College of Education a two-semester course focusing on bridging students' personal and professional lives; Assisted principle investigators in Colleges of Teaching, Curriculum and Educational Policy and/or Higher and Adult Education on seven different research studies.

U.S. State Department English Language Fellows Program, Albania, 1994-1997

In collaboration with Ministry of Education and Pedagogical Research Institute led English language teaching sector to reform country-wide foreign language curricula; Supervised and trained national network of English teacher trainers in quarterly seminars; Directed pilot project for textbook selection TEYL; Taught EFL methodology, University of Tirana; Presented TEFL Peace Corps volunteer in-service conferences; Recommended candidates for U.S. government exchange programs; Designed budget for program expenditures, (equipment, activities, conferences); Supplied liaison services for the English Language Fellows Program by selecting project sites and writing position descriptions for English Language Fellows.

U.S. Peace Corps, Albania, 1992-1994

1993-1994: Assigned to Institute for Pedagogical Research, Tirana- Collaborated with Albanian English language methodologist, Presented at seminars for district advisors, Designed and distributed applications for fledging national ELT advisors network, Served as a member of selection committee for new advisors, Designed and organized two week initial training course with British Council

representative for new advisors; Cotaught TEFL Methods course to upper-division English language majors in the Department of Philology, University of Tirana. 1992-1993: Taught Beginning, Intermediate and Advanced English to professors and Advanced English and English Conversation to students, *Eqrem Cabej University, Gjirokaster*.

ESL Instructor, State of California

California State University, Fullerton, 1988-1992 Freshman and ESL Composition, Advanced ESL Grammar, American Culture, Advanced Academic Listening Skills, Beginning Oral Skills and Intermediate Reading; **Pasadena City College, Pasadena, 1990-1992:** Advanced ESL Grammar and Composition; **Glendale Community College, Glendale, 1991:** Beginning ESL Reading and Speaking Skills.

CONFERENCE PRESENTATIONS

TESOL Convention Panel, "Sustaining Professional Dialogue in TESOL Retirement," Chicago, IL. Mar. 2018.

TESOL Convention Panel, "Advanced Teacher Training for Iraqi EFL Teachers," Seattle, WA, Mar. 2017.

TESOL Pre-Convention Institute, "From Teacher to Teacher Trainer: Beyond the One-Off Workshop," Toronto, Ontario, Canada, Mar. 2015.

As RELO with the U.S. State Department, 2010-2016, presented frequently at host universities, Ministries of Educations and regional and country TESOL conferences, including Nile TESOL Egypt; KSAALT, Saudi Arabia; TESOL Arabia, Dubai; Chile TESOL; TESOL Uruguay; ARTESOL, Argentina; and TESOL Costa Rica.

GloCall, "Infusing Tech into the ELT Lesson," Chiang Mai, Thailand, Dec. 2009.

6th International Language Teacher Educator Conference, "Learning Advocacy: Teacher Education Practices and Teacher Knowledge," Washington, D.C. May, 2009.

Imagination in Education, National-Louis University, "Hatha Yoga, TRP, and ELT," Chicago, IL Nov. 2008.

MITESOL, "Advocacy in Teaching ESL," East Lansing, MI, Oct. 2008.

10th Dominican Colleges Colloquium, "Language Teacher or Social Political Advocate?: The Expanding Role of the English as Second Language Teacher," Madison, WI, June, 2008.

TESOL Convention, "Skype and Language Learning in Belarus," New York, NY, Apr. 2008.

MCAUL, "Skype & Language Learning in Belarus," Grand Rapids, MI, Oct. 2008.

MITESOL, "ELT in Belarus & the Fulbright Experience," Ypsilanti, MI, Oct. 2007.

6th Annual American Studies, "Skype & Language Learning, Belarus," Minsk, Belarus, May, 2007.

TESOL Ukraine, Plenary, "Skype & Language Learning," and Workshop on "Writing an Effective Conference Proposal," Kyiv, Mar. 2007.

TESOL Convention, "Designing an Effective TESOL Practicum," Seattle, WA, Mar. 2007.

MITESOL, "English Language Teaching in Kazakhstan," Mt. Pleasant, Oct. 2006.

Canada TESOL, "Transitional Era Impacts on EFL Teachers' Language Competence & Pedagogical Practices," Ottawa, May, 2005.

TESOL Convention, "Transitional Era Impacts on EFL Teachers' Language Competence & Pedagogical Practices," San Antonio, TX, Mar. 2005.

MITESOL, "Transitional Era Impacts on EFL Teachers' Language Competence & Pedagogical Practices," Grand Rapids, Oct. 2004.

GELI, "The Creative Link of Change & Teaching Practice," Havana, Cuba, Dec. 2000.

MITESOL, "Responses to Foreign Language Policy: Post-Genocide Rwanda." Ann Arbor, Oct. 1999.

SELECTED PROFESSIONAL ACTIVITIES

Trained as Site-visitor for the Council for Accreditation for Educator Preparation (CAEP); Served as International TESOL organization conference proposal reviewer, Volunteered as NCATE TESOL SPA program reviewer, journal editorial member, committee member for teacher preparation program standards for the State of Michigan; Co-authored Albanian public school English language textbooks; Coordinated Albanian Ministry of Education K-12 foreign language curriculum reform.